



How to Join a JAX Chamber Council Online

February 2015

Visit www.myjaxchamber.com

Choose **MEMBER LOGIN** (top right of page)

Type in your **USERNAME** and **PASSWORD**

*If you do not have your username and password, click FORGOT PASSWORD and enter your company email address. You will receive an email with login; enter this information and resume steps below.

Press **SUBMIT**

Click on **UPDATE COMMITTEE MEMBERSHIP**

Choose the Council(s) you would like to join

Click **JOIN SELECTED COMMITTEES**

The **CHECKOUT** page will open; enter your **credit card information**:

Credit card number

CVV2 Security code

Expiration date

Enter your credit card **BILLING INFORMATION**:

Company

Name

Address 1

Address 2

City

State

Zip

Click **SUBMIT**

Your **ORDER CONFIRMATION PAGE** will open

***Print this page for your records & bring to the next Council meeting.** You will also receive an emailed receipt.

Questions/trouble with www.myjaxchamber.com, call 904-366-6636